

KENTUCKY INFORMATION RESOURCES MANAGEMENT COMMISSION
MAY 21, 1997
MEETING MINUTES

MEMBERS: Chairman Jim Nelson, Steve Dooley, Jim Ramsey, Virginia Fox, Jerry Frantz, William Bowdy and Barbara Bean (representing Nancy Ward).

GUESTS: Paula Phelps, Nancy Tanner, Dretta Christian, Alan Hartwig, Jerry Wildt, Ann Harris, Charles Robb and Buck Beverly.

STAFF: Doug Robinson, Shirley Rodgers and Jessamine Saufley.

Chair Nelson called the meeting to order by welcoming the members and guests. The minutes of the March 20, 1997 meeting were deferred until a quorum could be established.

Chair Nelson presented the final draft EMPOWER Kentucky Strategic Information Technology document to the members for their review and comments. He directed members to denote their comments on the attached survey form and thanked Alan Hartwig of Deloitte and Touche for his direction in leading the team that drafted the document. Chair Nelson added that the surveys need to be returned by June 3 and the final document needs to be approved by the Commission by June 30.

Chair Nelson asked Doug Robinson, Executive Director of KIRM to offer comments. Doug thanked the Commission members which had been involved with the preparation of this document and stressed the importance of having a perspective from all members. He added a reminder to members that the document is still a draft. Doug pointed out that the Strategic Directions document will guide the Architecture and Standards document in many areas of information technology.

Chair Nelson provided a brief overview of the materials enclosed in the meeting packets addressing the 1998-2000 Information Resources Planning Review process. He added that all capital items need to be submitted by KIRM to the Capital Planning Advisory Board by July 1. Chair Nelson urged members to review the proposed schedule of upcoming meetings for June and assignments of workgroups. He explained how the Department of Information Systems (DIS) intranet will be utilized in the review scenario to support a KIRM website for IRP review and comments. Kentucky TeleLinking Network will be utilized for video conferencing to make review meetings convenient to the members.

Chair Nelson asked Doug to offer additional comments and details. Doug pointed out the spreadsheet in the meeting packets which provides the status of all information resources plans for the upcoming planning cycle. Doug explained the electronic form which will be available for members of the workgroups who have web access and added that hard copies of materials will be made available to those members without access and by request as well. Doug noted that the plans received to date are being converted and should be available via DIS intranet soon. Briefing papers, last plan review findings, and web based comments will be made available via the intranet.

Doug explained how the browser could be used to search, print and the utility functions. Doug added that testing on these functions will be completed soon. Members will be notified of the address for accessing the plan information within the upcoming week. Doug added that the university's plans will be reviewed directly by appropriate staff of the Council of Higher Education and will be reviewed by the members of Workgroup C. He stated on July 17 and 18, the Capital Planning Advisory Board will meet to review the submitted capital items. Doug stressed to members that the time line is critical. He added that Shirley Rodgers of KIRM is contacting agencies to check their executive's schedules to have their input during the first thirty minutes of plan review.

Chair Nelson reported that May 21 is the deadline for the KIRM Research and Development Grant submissions. He reported that eight applications have been received to date and no extensions will be granted. Chair Nelson added the chair and co-chair of KIRM, the Communications Advisory Council (CAC) and the Geographic Information Advisory Council (GIAC) will review and select candidates for approval by the Commission. Doug added that the final status reports of the 1996 grant projects are due by June 30 and all projects have met their objectives. Doug said he is expecting fifteen to twenty grant proposals for 1997 and expects the scope to be more focused.

Chair Nelson asked Doug to provide an EMPOWER Kentucky and KIRM office activities update. Doug directed member's attention to the EMPOWER Kentucky brochure. Doug informed members of the EMPOWER items which were added to the Special Session Call on May 19 which included a proposed severance package for state employees but do not include a request for eighty million dollars to fund EMPOWER initiatives not funded in the last appropriation. Doug directed members to review a recent newspaper article addressing EMPOWER. He encouraged members to view the newly updated KIRM website.

Doug reporting on KIRM activities, stated that KIRM has received a nine month extension on the Appalachian Regional Commission's (ARC) grant. Doug announced that regional forums in the south east have been well attended as part of the effort to promote awareness and education in telecommunications. The remainder of the grant will be used to support planning and mini grants in these areas. Doug added that he has the final project and financial report for KTLN and the additional grant has been submitted for review by the US Department of Education. If awarded, this Stars School grant will be two million annually over five years with a match by the Commonwealth. The first year dollars will be used primarily for network redesign, program development and mobile video conferencing.

Chair Nelson added that the Attorney General's office has released the report requested on privacy and he suggested convening the Information Policy Committee to discuss this review. Steve Dooley asked interested members to become a part of the recently formed Electronic Sub Committee. Steve said the committee has been working on proposed legislation addressing electronic signature. Chair Nelson asked members to review the upcoming schedule of events for June and added that he still needed a chair for licensing and regulation for plan review.

The minutes of the March 20 meeting were approved unanimously. Being no further business, the meeting adjourned. The next KIRM Commission meeting will be Thursday, June 12, 1997.